

MINUTES December 16th, 2019 WORK SESSION

START: 7:30 PM

PRESENT: MAYOR NICOL, COUNCILMEN GARRUZZO, GIANFORTE, GORHAM, NOLAN, SHAAK & VISCEGLIA, ATTORNEY MONTENEGRO & ADMINISTRATOR NOLAN.

ABSENT: NONE

Mayor Nicol announced that any member of the public wishing to audio or video record a Council Meeting must give notice to the Borough Clerk prior to the meeting being recorded.

Mayor Nicol then opened the Work Session in compliance with the Open Public Meetings Act and recognized the Administrator who had no report, but he asked permission to add a Resolution O to the consent agenda to permit him to execute of a Memorandum of Agreement with the Department of Public Works Union.

Mayor Nicol then read his annual Christmas Resolutions.

Whereas, The Borough of Brielle has been formed in accordance with applicable statutes, and
Whereas, Chapter VII of the code of the Borough of Brielle entitled "traffic" is silent on the subject of sleighs and Reindeer, and

Whereas, The necessities of the Holiday season demand clarification of this deficiency.

Now therefore be it resolved that sleighs and Reindeer shall be permitted to land on rooftops in the Borough of Brielle during the period December 24th through December 25th (inclusive), and

Be it further resolved, that no parking citations shall be issued to operators of the aforementioned vehicles provided that they fit the following description: "Little", "Old" "Lively" & "Quick" & can produce valid identification that their name is "Saint Nick".

Whereas, the Borough of Brielle has been formed in accordance with applicable statutes, and

Whereas, the governing body of the Borough of Brielle seeks to ensure the well-being of all its residents, and

Whereas, it is in the best interests of the aforesaid Brielle residents, that there be a white Christmas.

Now therefore be it resolved that there shall be snow in the Borough of Brielle during the period December 24th through December 25th, 2019, and

Be it further resolved that the Borough Clerk shall forward a copy of this resolution to the appropriate "implementing" agencies.

There being no questions from Council or the public, the work session was adjourned at 7:32 p.m. on a motion by Councilman Shaak seconded by Councilman Visceglia.

MINUTES December 16th, 2019

START: 7:33 P.M.

PRESENT: MAYOR NICOL, COUNCILMEN GARRUZZO, GIANFORTE, GORHAM, NOLAN, SHAAK & VISCEGLIA, ATTORNEY MONTENEGRO & ADMINISTRATOR NOLAN.

ABSENT: NONE

Following the announcement on recording devices, Mayor Nicol asked for a moment of silent prayer, a salute to the flag and a roll call.

Mayor Nicol then asked for a motion to approve the Minutes of the November 25th Regular Meeting. A motion was made by Councilman Gianforte seconded by Councilman Nolan; all aye; no nays. Passed.

Councilman Garruzzo seconded by Councilman Nolan introduced Resolution 19-89 for passage of the Consent Agenda.

Resolution:

- A. (see insertion)
- B. To authorize the Mayor & Clerk to execute all annual employment contracts.
- C. To authorize the Administrator to establish annual health benefit contribution rates when not determined by a collective bargaining agreement.
- D. To authorize the CMFO to transfer unexpended balances to surplus.
- E. To appoint Stephen Boyd as an Acting Lieutenant with an effective date of January 1st, 2020.
- F. To declare an emergency re: repairs to DPW Vehicle S-10 in the amount of \$18,424.20.
- G. (see insertion)
- H. (see insertion)
- I. To authorize the Administrator, with the approval of the Finance Committee, to pay bills and issue purchase orders during the *Sine Die* PERIOD 12/17 THROUGH 1/6/2020.
- J. (see insertion)
- K. (see insertion)
- L. (see insertion)
- M. (see insertion)
- N. (see insertion)
- O. To permit the Administrator to execute a Memorandum of Agreement with the Public Works Union for a three-year contract on behalf of the Borough.

Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays. Passed.

Councilman Visceglia seconded by Councilman Gorham introduced Resolution 19-90 For Payment of Bills. **Be It Resolved**, that the following bills be paid, and that the Mayor or President of Council be authorized to draw orders on the Chief Finance Officer for payment of the bills of November 25th, 2019, as reviewed by the Finance Committee and as listed on the Resolution and the Computer Bill List amended thereto. Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays. Passed.

Mayor Nicol then announced that the time had arrived for a hearing and further consideration of “AN ORDINANCE TO AMEND ORDINANCE NO. 1081 “AN ORDINANCE FIXING THE SALARIES & COMPENSATIONS OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF BRIELLE”.

The hearing was opened on a motion by Councilman Gianforte seconded by Councilman Shaak; all aye.

The Administrator explained that the ordinance established a range of salaries within which all employees, as itemized in the salary resolution, fell.

The hearing was closed on a motion by Councilman Shaak seconded by Councilman Gorham; all aye.

Councilman Garruzzo seconded by Councilman Nolan introduced Resolution 19-91 for passage on final reading of the foregoing ordinance. Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays. Passed.

Councilman Garruzzo seconded by Councilman Nolan, introduced resolution 19-92 to authorize publication of passage and adoption in the Coast Star according to law. Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays. Passed.

Mayor Nicol then announced that the time had arrived for the introduction and passage on first reading of ‘AN ORDINANCE TO AMEND CHAPTER FIFTEEN OF THE CODE OF THE BOROUGH OF BRIELLE ENTITLED “WATER/SEWER”

The hearing was opened on a motion by Councilman Visceglia seconded by Councilman Gianforte; all aye.

The Administrator explained that, in keeping with Best Practice, the Borough is reviewing all its fee schedules. The fees in question were found to be inadequate to cover the cost of the service and are therefore be increased in keeping with the schedules prevailing in other local municipalities.

The hearing was closed on a motion by Councilman Gianforte seconded by Councilman Nolan;

all aye.

Councilman Garruzzo seconded by Councilman Gianforte introduced Resolution 19-93 for passage on final reading of the foregoing ordinance. Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays. Passed.

Councilman Shaak seconded by Councilman Visceglia introduced Resolution 19-94 to authorize publication of passage and adoption in the Coast Star according to law. Vote: Councilman Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays. Passed.

The Mayor then called for committee reports and recognized Councilman Gianforte who had no formal report.

Councilman Nolan advised that the Library would hold their annual gift wrapping through December 21st. The Library would conduct a Teddy Bear Workshop on December 17th at 3:30pm. Registration was required.

Turning to Recreation, Councilman Nolan cited the success of the Christmas Tree Lighting and noted that Bidy Basketball was underway. The Build a Snowman Contest would begin in December and run through April. In closing, Councilman Nolan wished everyone a Happy and Healthy Holiday Season.

Councilman Garruzzo, Councilman Shaak, Councilman Gorham and Councilman Visceglia had no reports but they each wished everyone and all Brielle Residents a Merry Christmas and a Happy Healthy and above all Safe Holiday Season.

There being no further comments, the meeting was closed on a motion by Councilman Shaak seconded by Councilman Nolan at 7:55 pm.

Approved: January 6th, 2020

Thomas F. Nolan
Municipal Clerk.

RESOLUTION OF THE BOROUGH OF BRIELLE

WHEREAS, the Governing Body of the Borough of Brielle has introduced and adopted a Salary Ordinance No. 108 that established Salary ranges for the various Officers & Employee of the Borough of Brielle to be effective January 1st, 2020, and

WHEREAS, the Salary Ordinance established a range for salaries, but the Local Fiscal Affairs Law requires that the actual compensation of each individual employee must be approved by the Governing Body.

NOW THEREFORE BE IT RESOLVED that the following salaries shall constitute the base salaries

For the following employees:

Chief	\$179,573.00
Captain	\$166,823.00
Lieutenant	\$157,031.00
Sergeant	\$146,856.00
	\$146,856.00
	\$144,801.00
Patrolman	\$137,935.00
Patrolman	\$ 100,983.00
Patrolman	\$ 88,833.00
Patrolman	\$ 74,666.00
Patrolman	\$ 55,500.00
Patrolman	\$ 55,500.00
	\$ 47,166.00
Probationary Patrolman	\$ 42,166.00
Police Administrative Assistant	\$ 61,710.00
Detective	\$ 600.00
Crime Prevention Officer	\$ 500.00
Class II Special Officer	\$16.00 per hr.
Police Matron	\$16.00 per hr.
Police Crossing Guards	\$16.00 per hr.
Borough Administrator	\$75,000.00*
Borough Clerk	\$95,565.00*
Deputy Clerk	\$63,250.00
Chief Finance Officer	\$30,000.00

Tax Collector	\$76,500.00
Assessor of Taxes	\$27,620.00
Water Sewer Collector	\$36,000.00
Purchaser/Clerk Financial Services	\$3,000.00
Clerk Financial Services	\$10,000.00
Election Official	\$4,000.00
Deputy Election Official	\$1,250.00
Board of Recreation Secretary	\$4,000.00
Clerk Financial Services	\$15,000.00
	\$12,000.00
Registrar	\$ 3,000.00
Deputy Registrar(s)	\$ 750.00
Mayor	\$ 5,000.00
Councilmember	\$ 4,500.00
Municipal Judge	\$42,112.00
Code Enforcement Officer	\$10,900.00
Mercantile Officer	\$5,500.00
Zoning Officer	\$19,000.00
Planning Board Secretary(s)	\$5,000.00
Water Utility Operator	\$15,375.00
Water Superintendent	\$6,000.00
Superintendent Public Works	\$102,950.00*
Assistant Superintendent Public Works	\$6,500.00*
Recycling/Clean Communities Coordinator	\$7,000.00
Assistant Recycling Coordinator	\$1,200.00
Safety Coordinator	\$5,500.00
Assistant Safety Coordinator	\$1,000.00
Mechanic	\$88,300.00
Public Works Driver/Laborer	\$81,300.00
	\$44,400.00
	\$42,566.00
	\$41,300.00
Recycling Driver/Laborer	\$73,800.00
	\$61,200.00
	\$51,800.00
Water Utility Working Foreman	\$68,900.00
Streets Working Foreman	\$78,400.00

* Subject to an Annual Contract to be signed by the Employee and Mayor
And attested to by the Municipal Clerk for salaries in compliance with the foregoing
Resolution.

TEMPORARY BUDGET

BOROUGH OF BRIELLE

WHEREAS, N.J.S. 40A:4-19 OF THE REVISED STATUTES OF NEW JERSEY PROVIDES THAT, WHEN ANY CONTRACTS, COMMITMENTS OR PAYMENTS ARE TO BE MADE PRIOR TO THE ADOPTION OF THE MUNICIPAL BUDGET, THE GOVERNING BODY SHALL, BY RESOLUTION, ADOPTED PRIOR TO JANUARY 31ST OF THE FISCAL YEAR, MAKE APPROPRIATIONS FOR THE PERIOD BETWEEN THE BEGINNING OF THE FISCAL YEAR AND THE ADOPTION OF THE BUDGET, AND

WHEREAS, THE DATE OF THIS RESOLUTION IS PRIOR TO THE FIRST THIRTY-ONE DAYS OF JANUARY 2020, AND

WHEREAS, ONE QUARTER (25%) OF THE TOTAL APPROPRIATIONS MADE IN THE 2019 MUNICIPAL BUDGET, EXCLUDING APPROPRIATIONS MADE FOR INTEREST AND DEBT REDEMPTION CHARGES & CAPITAL IMPROVEMENT

FUND IN SAID BUDGET IS THE SUM OF \$2,707,520.18.

NOW THEREFORE BE IT RESOLVED, THAT THE FOLLOWING TEMPORARY APPROPRIATIONS (THE AGGREGATE AMOUNT OF WHICH DOES NOT EXCEED THE AMOUNT SHOWN IN THE PREAMBLE ABOVE), IN THE AMOUNT OF \$2,609, 860.00. BE MADE AND A CERTIFIED COPY OF THIS RESOLUTION BE TRANSMITTED TO THE CHIEF FINANCE OFFICER FOR HER RECORDS.

APPROPRIATIONS

AMOUNT

GENERAL GOVERNMENT

ADMINISTRATIVE & EXECUTIVE

SALARIES & WAGES

\$80,000.00

OTHER EXPENSES

16,500.00

EMERGENCY MANAGEMENT

OTHER EXPENSES

750.00

ASSESSMENT OF TAXES

SALARIES & WAGES	10,000.00
OTHER EXPENSES	2,500.00
COLLECTION OF TAXES	
SALARIES & WAGES	32,000.00
OTHER EXPENSES	3,000.00
LEGAL SERVICES	45,000.00
BOROUGH HISTORIAN	150.00
MUNICIPAL COURT	
SALARIES & WAGES	\$12,500.00
MUNICIPAL PROSECUTOR	6,500.00
ENGINEERING SERVICES	25,000.00
BUILDINGS & GROUNDS	
OTHER EXPENSES	30,000.00
PLANNING BOARD	
SALARIES & WAGES	2,500.00
OTHER EXPENSES	5,000.00
FINANCIAL SERVICES	22,000.00
SHADE TREE COMMISSION	
OTHER EXPENSES	2, 500.00
ENVIRONMENTAL COMMISSION	
OTHER EXPENSES	500.00
MERCANTILE INSPECTION	
SALARIES & WAGES	4,200.00
OTHER EXPENSES	150.00
INSURANCE	
OTHER INSURANCE PREMIUMS	165,000.00
WORKMANS COMPENSATION	
GROUP INSURANCE	230,000.00

PUBLIC SAFETY

FIRE COMPANY	
OTHER EXPENSES	9,000.00
FIRE OFFICIAL S/W	2,500.00
FIRST AID ORGANIZATION	
OTHER EXPENSES	7,500.00
POLICE	
SALARIES & WAGES	525,000.00
OTHER EXPENSES	35,000.00
VECHICLE PURCHASE/LEASE	30,000.00
SICK TIME PURCHASE OPTION	48,000.00
CODE ENFORCEMENT OFFICER	
SALARIES & WAGES	3,000.00
OTHER EXPENSES	450.00
STREETS & ROADS	
SALARIES & WAGES	120,000.00
OTHER EXPENSES	25,000.00
STREET LIGHTING	(SEE UTILITIES)
VEHICLE MAINTENANCE	12,500.00

SANITATION

GARBAGE & TRASH REMOVAL	
CONTRACTUAL	75,000.00
OTHER TRASH EXPENSES	90,000.00
(INCLUDES RECYCLING OTHER)	

HEALTH & WELFARE

BOARD OF HEALTH	
SALARIES & WAGES	900.00
OTHER EXPENSES	100.00
HEALTH SERVICES CONTRACTUAL	18,000.00

BOARD OF RECREATION COMMISSIONERS	
SALARIES & WAGES	8,000.00
OTHER EXPENSES	8,750.00
MUNICIPAL LAND USE	6,500.00
AID TO LIBRARY	40,000.00
ZONING OFFICER	
SALARIES & WAGES	6,500.00
DOG REGULATION CONTRACTUAL	3,500.00
CAPITAL IMPROVEMENTS	
CAPITAL IMPROVEMENT FUND	5,000.00*
STATUTORY EXPENDITURES	
CONTRIBUTION TO SOCIAL SECURITY	95,000.00
DEBT SERVICE	
RECYCLING PROGRAM	
RECYCLING	
SALARIES & WAGES	60,000.00
UTILITIES	80,000.00
APPROPRIATIONS	
WATER UTILITY EXPENSES	
OPERATING EXPENSES	
SALARIES & WAGES	75,000.00
OTHER EXPENSES	55,000.00
N.J.S.W.S.A.	50,000.00
SMRSA	130,000.00
SMRSA INFILTRATION/INFLOW REMEDIATION	600.00

SOUTH EAST MONMOTH M.U.A.	170,485.00
INTER LOCAL AGREEMENT SEA-GIRT	25,000.00
CAPITAL OUTLAY	5,000.00
GROUP INSURANCE	5,500.00
CONTRIBUTION TO SOCIAL SECURITY	7,500.00
DEBT SERVICE NJIT	85,000.00*

TOTAL	\$2,620,035.00
LESS EXCEPTIONS	\$90,000.00

TOTAL	\$2,530,035.00
-------	----------------

INTER-LOCAL AGREEMENTS

DISPATCH SERVICES	\$20,000.00
MANASQUAN MUNICIPAL COURT INTER-LOCAL	\$25,000.00
CONSTRUCTION CODE SERVICES	\$2,000.00
FIRE CODE ENFORCEMENT & INSPECTION	\$12,000.00
WATER UTILITY OPERATIONS	\$20,825.00

TOTAL	\$2,609,860.00
-------	----------------

Certification

The foregoing is a true copy of a resolution passed by the Brielle Mayor & Council at a meeting held on December 16th, 2019.

Witness my hand and seal of the Borough of Brielle this 17th day of December 2019.

Thomas F. Nolan
Municipal Clerk

Resolution No.:19-89-H
Date: December 16th, 2019

RESOLUTION OF THE BOROUGH OF BRIELLE

WHEREAS, NJSA:40A58 PROVIDES FOR MAKING TRANSFERS BETWEEN 2018 BUDGET APPROPRIATION ACCOUNTS DURING THE MONTHS OF NOVEMBER & DECEMBER, AND

WHEREAS, IT HAS BECOME NECESSARY AT THIS TIME TO EXPEND FUNDS IN EXCESS OF THE SUMS APROPRIATED FOR THE PURPOSES SPECIFIED IN THE 2019 BUDGET, AND

WHEREAS, THE GOVERNING BODY MAY, BY RESOLUTION, TRANSFER AN EXISTING EXCESS TO AN APPROPRIATION DEEMED INSUFFICIENT.

NOW THEREFORE BE IT RESOLVED, (NO LESS THAN 2/3 OF THE FULL MEMBERSHIP OF THE GOVERNING BODY AFFIRMATIVELY CONFIRMING),
THAT THE FOLLOWING TRANSFERS BE MADE BETWEEN APPROPRIATION ACCOUNTS IN THE 2019 BUDGET:

CURRENT:

FROM:	GARBAGE & TRASH O/E.....	\$58,000.00
	TOTAL.....	\$58,000.00
TO:	ENGINEERING.....	\$10,000.00
	LEGAL.....	\$10,000.00
	ADMINISTRATION S/W.....	\$13,000.00
	STREET & ROADS S/W.....	\$25,000.00
	TOTAL.....	\$58,000.00

Certification

The foregoing is a true copy of a resolution passed by the Brielle Mayor & Council at a meeting held on December 16th, 2019.

Witness my hand and seal of the Borough of Brielle this 17th day of December 2019.

Thomas F. Nolan
Municipal Clerk

Resolution No.:19-89-L
Date: December 16th, 2019

Resolution of the Borough of Brielle

Whereas, the Borough of Brielle has been formed in compliance with the applicable statutes, and

Whereas, the State of New Jersey Department of Transportation has proposed a project to rehabilitate pavement and improve drainage that will directly impact on the Borough of Brielle, and

Whereas, the Governing Body of the Borough of Brielle is of the opinion that this project will be a benefit to the Borough of Brielle.

Now Therefore Be It Resolved that the Governing Body of the Borough of Brielle does hereby endorse the Concept Development Route #35 Osborne Avenue to Manasquan River and Old Bridge Road to Toute#34 and Route #70 Rehabilitation and Drainage Project.

Moved By: Councilman Garruzzo

Seconded By: Councilman Nolan

Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays.
Passed.

Certification

The foregoing is a true copy of a resolution passed by the Brielle Mayor & Council at a meeting held on December 16th, 2019.

Witness my hand and seal of the Borough of Brielle this 17th day of December 2019.

Thomas F. Nolan
Municipal Clerk

Resolution No.:19-89-J
Date: December 16th, 2019

Resolution of the Borough of Brielle

Be It Resolved that the Governing Body of the Borough of Brielle to authorize the Renewal of a Shared Service agreement with the Borough of Sea Girt for the period January 1st, 2020 and December 31st, 2024 Re: Water/Sewer Utility Operations.

Moved By: Councilman Garruzzo
Seconded By: Councilman Nolan

Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays.
Passed.

Certification

The foregoing is a true copy of a resolution passed by the Brielle Mayor & Council at a meeting held on December 16th, 2019.

Witness my hand and seal of the Borough of Brielle this 17th day of December 2019.

Thomas F. Nolan
Municipal Clerk

Resolution No.:19-89-K
Date: December 16th, 2019

Resolution of the Borough of Brielle

Be It Resolved that the Governing Body of the Borough of Brielle to authorize the Renewal of a Shared Service agreement with the Borough of Sea Girt for the period January 1st, 2020 and December 31st, 2024 Re: Fire Official Services.

Moved By: Councilman Garruzzo
Seconded By: Councilman Nolan

Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays.
Passed.

Certification

The foregoing is a true copy of a resolution passed by the Brielle Mayor & Council at a meeting held on December 16th, 2019.

Witness my hand and seal of the Borough of Brielle this 17th day of December 2019.

Thomas F. Nolan
Municipal Clerk

Resolution No.:19-89-M
Date: December 16th, 2019

Resolution of the Borough of Brielle

Whereas, On November 7th, 2019 the Borough did advertise in the Asbury Park Press, and on the Municipal web site, an RFP for the annual performance of real property data collection and verification services, and

Whereas, Realty Data Systems of Lincroft, New Jersey submitted a proposal to perform this work at a cost of \$63,249.00 and said proposal was reviewed and found acceptable by the Borough.

Now Therefore Be It Resolved that the proposal submitted by Realty Data Systems, LLC. 2 Majestic Avenue-Suite 2, Lincroft, New Jersey in the amount of \$63,249.00 is hereby accepted.

Moved By: Councilman Garruzzo

Seconded: Councilman Nolan

Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. None absent. None abstained.

Certification

The foregoing is a true copy of a resolution passed by the Brielle Mayor & Council at a meeting held on December 16th, 2019.

Witness my hand and seal of the Borough of Brielle this 17th day of December 2019.

Thomas F. Nolan
Municipal Clerk

Resolution No.:19-89-N
Date: December 16th, 2019

RESOLUTION OF THE BOROUGH OF BRIELLE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN EASEMENT AGREEMENT RELATING TO PROPERTY LOCATED AT 623 OCEANVIEW ROAD IN THE BOROUGH OF BRIELLE.

WHEREAS, the Borough of Brielle (hereinafter referred to as "the Borough" has an existing drainage easement on property located at 623 Oceanview Road within the Borough. Said easement and the accompanying drainage pipe originates in Oceanview Road and proceeds to and under the existing home on said property; and

WHEREAS, the owner of 623 Oceanview Road has requested that the Borough accept an alternate easement to be provided by said owner that would provide for stormwater conveyance in keeping with the existing easement, however, said alternate easement would not be constructed under the existing dwelling but would be constructed around the perimeter of said existing dwelling; and

WHEREAS, the Borough, recognizing certain issues could occur with regard to the existing easement and after consultation with the Borough Engineer, concluded that accepting the alternate easement would be in its best interests.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Brielle hereby accepts a deed of easement for property located on 623 Oceanview Road subject to the execution of an acceptable easement agreement with the owner of said property.

Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. None absent. None abstained.

Certification

The foregoing is a true copy of a resolution passed by the Brielle Mayor & Council at a meeting held on December 16th, 2019.

Witness my hand and seal of the Borough of Brielle this 17th day of December 2019.

Thomas F. Nolan
Municipal Clerk