

# ***Borough of Brielle***

---

**DECEMBER 18, 2017**

---

January 31 2018

***December 18th, 2017***

Page 96

MINUTES December 18th, 2017 WORK SESSION START: 7:30 PM

PRESENT: MAYOR NICOL, COUNCILMEN GARRUZZO, GIANFORTE, GORHAM, NOLAN, SHAAK & VISCEGLIA, ATTORNEY MONTENEGRO & ADMINISTRATOR NOLAN.

ABSENT: NONE

Mayor Nicol advised the public that anyone wishing to audio or video record the meeting must give notice to the Borough Clerk prior to the meeting being recorded.

Mayor Nicol then opened the Work Session in compliance with the Open Public Meetings Act and recognized the Administrator who advised the Council that he had just received the renewal for the Borough's membership in the CJHIF. The current membership expires on December 31st and since this was the last meeting of the year, he asked permission to add the renewal to the consent agenda. Council gave authorization.

There being no questions from Council or from the public, there was no further discussion and the work session was adjourned at 7:35 pm on a motion by Councilman Gianforte seconded by Councilman Nolan.

Page 97

MINUTES NOVEMBER 27th, 2017 START: 7:36 P.M.

PRESENT: MAYOR NICOL, COUNCILMEN GARRUZZO, GIANFORTE, GORHAM, NOLAN, SHAAK & VISCEGLIA, ATTORNEY MONTENEGRO & ADMINISTRATOR NOLAN.

ABSENT: NONE

Following the announcement on recording devices, a moment of silent prayer, a salute to the flag and a roll call, the Minutes of the November 27th, 2017 Regular Meetings, were approved on a motion by Councilman Gianforte seconded by Councilman Nolan, all aye; no nays. Passed

Mayor Nicol then read his annual Christmas Resolutions (see insertion)

Councilman Garruzzo seconded by Councilman Nolan introduced Resolution 17-99 for Passage of the Consent Agenda.

Resolution:

- A. (See insertion)
- B. (See insertion)
- C. To appoint Carol McMenamy a Deputy Registrar
- D. (See insertion)
- E. (See insertion)
- F. (See insertion)
- G. (See insertion)

Vote: Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye, No nays. Passed

Councilman Visceglia seconded by Councilman Gorham introduced Resolution 17-100 For Payment of Bills. Be It Resolved, that the following bills be paid and that the Mayor or President of Council be authorized to draw orders on the Chief Finance Officer for payment of the bills of December 18th, 2017 as reviewed by the Finance Committee and as listed on the Resolution and the Computer Bill List amended thereto. Vote:

Councilmen Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye No nays. Passed

Mayor Nicol then called for Committee Reports and recognized Councilman Gianforte who had no report.

Councilman Nolan cited the success of the Dani B. Cookie Workshop, at the Library on Wednesday 4:30 to 6:30 pm and he reminded the public that the Library staff was wrapping gifts for \$1.00 donation. Councilman Nolan also noted the Fire Company visit with Santa on December 23rd 9:30 am to Noon.

Page 98

Councilman Garruzzo was pleased to report that Brielle has been chosen an Award Winner for the 2017 National Night Out in the 5,000 or less population category. The Department is already planning for 2018. The Department and the PBA have joined to provide each Elementary School student a voucher for a slice of pizza at Jimmy Cucina as a holiday gift.

Councilman Shaak advised that Leaf Collection would end on January 15th, 2018. He added that this was a "firm date". There will be no brush pick-up until the spring. The DPW asks that residents keep their vehicles off the road during snow events to facilitate plowing as required by Ordinance.

Councilmen Gorham & Visceglia had no reports. When recognized, or in the case of Councilmen Nolan, Garruzzo and Shaak at the conclusion of their reports, each Council Member & the Mayor wished all residents a Merry Christmas and a Happy New year.

The meeting was open to the public and the Chair recognized Captain Mike Migliorisi, owner of Pirates on the Manasquan, LLC.

Mr. Migliorisi expanded on a letter he had written to the Council requesting permission to continue to land children on Nienstedt Island as part of his program. He noted that the visits lasted approximately ten minutes as each child received a treasure chest. He added that his firm ran birthday parties and school outings as well as transporting the local Scout Troop for their annual Island Clean-up. When business was slow he frequently sent his crew to the island for a clean-up and he and all his employees were keen to preserve the environmental integrity of the Island.

Mayor Nicol referred his request to the Public Resource Committee for further research.

There being no further comments the meeting was adjourned sine die at 7:40 pm on a motion by Councilman Shaak seconded by Councilman Gianforte.

Approved: January 8th, 2018

---

Thomas F. Nolan  
Municipal Clerk

Whereas, The Borough of Brielle has been formed in accordance with applicable statutes, and

Whereas, Chapter VII of the code of the Borough of Brielle entitled "traffic" is silent on the subject of sleighs and Reindeer, and

Whereas, The necessities of the Holiday season demand clarification of this deficiency.

Now therefore be it resolved, That sleighs and Reindeer shall be permitted to land on rooftops in the Borough of Brielle during the period December 24th through December 25th (inclusive), and

Be it further resolved, that no parking citations shall be issued to operators of the aforementioned vehicles provided that they fit the following description: "Little", "Old", "Lively" & "Quick" & can produce valid

identification that their name is "Saint Nick".

Whereas, the Borough of Brielle has been formed in accordance with applicable statutes, and

Whereas, the governing body of the Borough of Brielle seeks to ensure the well-being of all its residents, and

Whereas, it is in the best interests of the aforesaid Brielle residents, that there be a white Christmas.

Now therefore be it resolved, that there shall be snow in the Borough of Brielle during the period December 24th through December 25th, 2015, and

Be it further resolved, that the Borough Clerk shall forward a copy of this resolution to the appropriate "implementing" agencies.

Resolution No.: 17-99-A

Date: December 18th, 2017

#### RESOLUTION OF THE BOROUGH OF BRIELLE

WHEREAS, the Governing Body of the Borough of Brielle has introduced and adopted a Salary Ordinance No. 1065 that established Salary ranges for the various Officers & Employee of the Borough of Brielle to be effective January 1st, 2018, and

WHEREAS, the Salary Ordinance established a range for salaries, but the Local Fiscal Affairs Law requires that the actual compensation of each individual employee must be approved by the Governing Body.

NOW THEREFORE BE IT RESOLVED, that the following salaries shall constitute the base salaries  
For the following employees:

Chief Of Police \$189,351.00  
Lieutenant \$150,029.00  
Sergeant \$139,960.00  
\$142,126.00  
\$140,126.00  
\$140,126.00  
\$136,127.00  
Patrolman First Class \$131,444.00  
\$129,444.00  
Patrolman \$98,000.00  
Patrolman \$68,833.00  
Patrolman \$55,916.00  
Patrolman \$51,461.00  
\$42,166.00  
Probationary Patrolman \$42,166.00  
\$38,000.00  
Police Administrative Assistant \$57,400.00  
Detective \$600.00  
Crime Prevention Officer \$500.00  
Police Matron \$15.50 per hr.  
Police Crossing Guards \$15.50 per hr.

Borough Administrator \$70,000.00\*  
Borough Clerk \$91,200.00\*  
Deputy Clerk \$52,000.00  
Chief Finance Officer \$30,000.00

Chief Finance Officer (Acting) \$0  
 Tax Collector \$89,250.00\*  
 Deputy Tax Collector \$6,000.00  
 Assessor of Taxes \$26,150.00  
 Water Sewer Collector \$58,000.00  
 Purchaser/Clerk Financial Services \$30,000.00  
 Clerk Financial Services \$10,000.00  
 Election Official \$3,800.00  
 Board of Recreation Secretary \$2,200.00  
 Senior Payroll Specialist \$15,000.00  
 Registrar \$1,500.00  
 Deputy Registrar(s) \$750.00  
 Mayor \$5,000.00  
 Councilmember \$4,500.00  
 Municipal Judge \$40,385.00  
 Code Enforcement Officer \$10,900.00  
 Mercantile Officer \$5,500.00  
 Zoning Officer \$18,000.00  
 Fire Official \$8,200.00  
 Planning Board Secretary \$5,000.00  
  
 Water Utility Operator \$12,000.00  
 Water Superintendent \$6,000.00  
 Superintendent Public Works \$100,000.00\*  
 Assistant Superintendent Public Works \$6,000.00\*  
 Recycling/Clean Communities Coordinator \$6,500.00  
 Assistant Recycling Coordinator \$1,000.00 Safety Coordinator \$5,500.00  
 Assistant Safety Coordinator \$1,000.00  
 Mechanic \$84,700.00  
 Public Works Driver/Laborer \$77,000.00  
 \$78,200.00  
 \$40,900.00  
 Recycling Driver/Laborer \$70,200.00  
 \$57,600.00  
 \$48,200.00  
 Water Utility Working Foreman \$62,700.00  
 Streets Working Foreman \$72,200.00

\* Subject to an Annual Contract to be signed by the Employee and Mayor  
 And attested to by the Municipal Clerk for salaries in compliance with the foregoing  
 Resolution.

Resolution No.: 17-99-B  
 Date: December 18th, 2017

#### TEMPORARY BUDGET

#### BOROUGH OF BRIELLE

Whereas, N.J.S.A. 40a:4-19 of the revised statutes of new jersey provides that, when any contracts, commitments or payments are to be made prior to the adoption of the municipal budget, the governing body shall, by resolution, adopted prior to January 31st of the fiscal year, make appropriations for the period between the beginning of the fiscal year and the adoption of the budget, and

Whereas, the date of this resolution is prior to the first thirty-one days of January, 2018, and

Whereas, one quarter (25%) of the total appropriations made in the 2017 municipal budget, excluding appropriations made for interest and debt redemption charges & capital improvement fund in said budget is the sum of \$2,614,104.90.

Now therefore be it resolved, that the following temporary appropriations (the aggregate amount of which does not exceed the amount shown in the preamble above), in the amount of \$2,546,550.00 be made and a certified copy of this resolution be transmitted to the chief finance officer for her records.

#### APPROPRIATIONS AMOUNT

##### GENERAL GOVERNMENT

###### ADMINISTRATIVE & EXECUTIVE

SALARIES & WAGES 20-120-1 \$80,000.00

OTHER EXPENSES 20-120-2 16,500.00

###### EMERGENCY MANAGEMENT

OTHER EXPENSE 25-252-2 750.00

###### ASSESSMENT OF TAXES

SALARIES & WAGES 20-150-1 10,000.00

OTHER EXPENSES 20-150-2 2,500.00

###### COLLECTION OF TAXES

SALARIES & WAGES 20-145-1 32,000.00

OTHER EXPENSES 20-145-2 3,000.00

LEGAL SERVICES 20-155-2 45,000.00

BOROUGH HISTORIAN 150.00

###### MUNICIPAL COURT

SALARIES & WAGES 43-490-1 12,500.00

MUNICIPAL PROSECUTOR 25-275-2 6,500.00

ENGINEERING SERVICES 20-165-2 25,000.00

###### BUILDINGS & GROUNDS

OTHER EXPENSES 26-310-2 30,000.00

###### PLANNING BOARD

SALARIES & WAGES 21-180-1 2,500.00

OTHER EXPENSES 21-180-2 5,000.00

FINANCIAL SERVICES 20-130-2 22,000.00

###### SHADE TREE COMMISSION

OTHER EXPENSES 26-313-2 2, 500.00

###### ENVIRONMENTAL COMMISSION

OTHER EXPENSES 21-186-2 500.00

###### MERCANTILE INSPECTION

SALARIES & WAGES 22-200-1 4,200.00

OTHER EXPENSES 22-200-2 150.00

###### INSURANCE

OTHER INSURANCE PREMIUMS 23-210-2 140,000.00

###### WORKMANS COMPENSATION

GROUP INSURANCE 23-220-2 225,000.00

##### PUBLIC SAFETY

###### FIRE COMPANY

OTHER EXPENSES 25-255-2 9,000.00

FIRE OFFICIAL S/W 2,500.00

FIRST AID ORGANIZATION 25-260-2

OTHER EXPENSES 7,500.00

POLICE

SALARIES & WAGES 25-240-1 515,000.00

OTHER EXPENSES 25-240-2 35,000.00

VECHICLE PURCHASE/LEASE 25-240-2 30,000.00

SICK TIME PURCHASE OPTION 30-415-2 45,000.00

CODE ENFORCEMENT OFFICER

SALARIES & WAGES 25-195-1 3,000.00

OTHER EXPENSES 25-195-2 450.00

STREETS & ROADS

SALARIES & WAGES 26-290-1 115,000.00

OTHER EXPENSES 26-290-2 25,000.00

STREET LIGHTING (SEE UTILITIES)

VEHICLE MAINTENANCE 26-315-2 12,500.00

SANITATION

GARBAGE & TRASH REMOVAL

CONTRACTUAL 32-465-2 75,000.00

OTHER TRASH EXPENSES 26-305-2 90,000.00

(INCLUDES RECYCLING OTHER)

HEALTH & WELFARE

BOARD OF HEALTH

SALARIES & WAGES 27-330-1 900.00

OTHER EXPENSES 27-330-2 100.00

HEALTH SERVICES CONTRACTUAL 27-330-2 15,000.00

BOARD OF RECREATION COMMISSIONERS

SALARIES & WAGES 27-345-1 8,000.00

OTHER EXPENSES 27-345-2 8,750.00

MUNICIPAL LAND USE 21-180-2 6,500.00

AID TO LIBRARY 29-390-2 40,000.00

ZONING OFFICER 22-187-1

SALARIES & WAGES 22-187-2 6,500.00

DOG REGULATION CONTRACTUAL 27-340-2 3,500.00

CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENT FUND 44-901-2 5,000.00\*

STATUTORY EXPENDITURES

CONTRIBUTION TO SOCIAL SECURITY 36-472 95,000.00

DEBT SERVICE

RECYCLING PROGRAM

RECYCLING

SALARIES & WAGES 32-465-1 56,000.00

UTILITIES 31-432-2 80,000.00

APPROPRIATIONS

WATER UTILITY EXPENSES

OPERATING EXPENSES

SALARIES & WAGES 55-501-1 100,000.00

OTHER EXPENSES 55-502 -2 55,000.00

N.J.S.W.S.A. 55-503-2 50,000.00

SMRSA 55-504 -2 135,000.00

SMRSA INFILTRATION/INFLOW REMEDIATION 600.00

SOUTH EAST MONMOUTH M.U.A. 55-505 180,000.00

CAPITAL OUTLAY 55-512-2 5,000.00

GROUP INSURANCE 55-506-2 5,500.00

CONTRIBUTION TO SOCIAL SECURITY 55-541-2 17,500.00

DEBT SERVICE NJIT 92,000.00\*

TOTAL \$2,596,550.00

LESS EXCEPTIONS 97,000.00

TOTAL \$2, 499,550.00

INTER-LOCAL AGREEMENTS

DISPATCH SERVICES 42-250-2 \$20,000.00

MANASQUAN MUNICIPAL COURT INTER-LOCAL \$25,000.00

CONSTRUCTION CODE SERVICES \$2,000.00

TOTAL \$2, 546,550.00

Resolution No.:17-99-D

Date: December 18th, 2017

RESOLUTION OF THE BOROUGH OF BRIELLE

Whereas, the Structure W-9, Brielle Road Bridge over The Glimmer Glass is once again out of service for a period estimated to be six to eight weeks, and

Whereas, the Mayor & Council, through their "Stakeholders Committee" have previously gone on record with the County Engineer in endorsing the construction of a Replacement Bridge, and

Whereas, this process has become protracted and is creating a clear and present danger to the safety of the public, insofar as access for First Aid & Fire Fighting apparatus is limited to one point of access via Main Street in Manasquan.

Now Therefore Be It Resolved, that the Monmouth County Board of Chosen Freeholders are requested to take appropriate steps to expedite the project known as Monmouth County Three Bridges and to make the replacement of Bridge W-9 a priority.

Vote: Council members Garruzzo, Gianforte, Gorham, Nolan, Shaak & Visceglia; all aye. No nays. None

Abstained: None

Certification

The foregoing is a true copy of a Resolution passed by the Brielle Mayor & Council this 18th day of December, 2018.

Witness my hand and seal of the Borough of Brielle this 19th day of December, 2017.

---

Thomas F. Nolan  
Municipal Clerk

Resolution No.: 17-99-E  
Date: December 18th, 2017

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2014-June 2019

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough of Brielle Council of the Borough of Brielle, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough of Brielle Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough of Brielle Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Brielle, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough of Brielle Council does hereby authorize submission of a strategic plan for the Shore Alliance Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR \$49,072.00  
Cash Match \$12,268.00  
In-Kind \$36,804.00

2. The Borough of Brielle Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED:

---

Thomas B. Nicol, Mayor

Certification

The foregoing is a true copy of a Resolution passed by the Brielle Mayor & Council this 18th day of December, 2018.

Witness my hand and seal of the Borough of Brielle this 19th day of December, 2017.

---

Thomas F. Nolan  
Municipal Clerk

Resolution No.:17-99-F  
Date: December 18th, 2017

#### RESOLUTION OF THE BOROUGH OF BRIELLE

WHEREAS, the New Jersey Department of Transportation has proposed the replacement of the existing concrete bridge deck of the Route 35 Bridge over Ashley Avenue, including the sidewalks, bridge railings and the median barrier, and

WHEREAS, the planned work shall also include the bridge underdeck lighting and the highway lighting in the vicinity of the bridge, and the reconstruction and/or resurfacing of the highway pavement from the northern limits of the Manasquan River Drawbridge to the vicinity of the exit and entrance ramps to the north of Ashley Avenue, and

WHEREAS, the Governing Body of the Borough of Brielle believes that this planned work is in the best interest of the public and will directly benefit area residents and the residents of Brielle, and there are no anticipated impacts to the operation of the Manasquan River Drawbridge.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Brielle do hereby endorse this project, and

BE IT FURTHER RESOLVED, that the Municipal Clerk be directed to forward a certified copy of this Resolution to Raymond Tomczak, NJDOT, P.O. Box 600, Trenton, N.J. 08625-0600.

#### Certification

The foregoing is a true copy of a Resolution passed by the Brielle Mayor & Council this 18th day of December, 2018.

Witness my hand and seal of the Borough of Brielle this 19th day of December, 2017.

---

Thomas F. Nolan  
Municipal Clerk

Resolution No.:17-99-G  
Date: December 18th, 2017

#### RESOLUTION OF THE BOROUGH OF BRIELLE

Whereas, the need has arisen to renew the current Central Jersey Health Insurance Fund Indemnity and Trust Agreement that expires on December 31st, 2017, and

Whereas, the Governing Body wishes to maintain membership in the CJHIF

Now Therefore Be It Resolved, that the Mayor & Clerk are hereby authorized to execute the Indemnity and Trust Agreement to continue Brielle's Membership in the Central Jersey Health insurance fund for the period January 1st, 2018 through December 31st, 2020.

Certification

The foregoing is a true copy of a Resolution passed by the Brielle Mayor & Council this 18th day of December, 2018.

Witness my hand and seal of the Borough of Brielle this 19th day of December, 2017.

---

Thomas F. Nolan  
Municipal Clerk