

MINUTES December 13th, 2021

START: 6:00 PM

PRESENT: MAYOR NICOL, COUNCILMEN GARRUZZO, GORHAM, NOLAN, SHAAK & VISCEGLIA, ATTORNEY MONTENEGRO & ADMINISTRATOR NOLAN.

ABSENT: COUNCILMAN GIANFORTE

Mayor Nicol announced that this meeting was being held virtually in compliance with Executive Order No. 103 and was being recorded.

There being no need for a work session, Mayor Nicol then read the compliance statement and the Regular Council Meeting was opened, after a pledge of allegiance to our flag. Mayor Nicol asked for a roll call.

Mayor Nicol then asked for a motion to approve the Minutes of the November 22nd, 2021, Regular Meeting. A motion was made by Councilman Shaak seconded by Councilman Garruzzo, all ayes, no nays. Passed.

Councilman Garruzzo seconded by Councilman Nolan introduced Resolution 21-129 for Passage of the Consent Agenda.

Resolution:

- A. (See insertion)
- B. (See insertion)
- C. (See insertion)
- D. (See insertion)
- E. To authorize the Mayor Clerk to execute an Inter-local Agreement with Wall Township for the joint purchase of certain Public Works related items and for the disposal of leaves
- F. (See insertion)
- G. To authorize the Borough Administrator, in conjunction with the Public Resource Committee to negotiate a settlement re: 929 Woodview Road
- H. To authorize the Business Administrator, with the concurrence of the Finance Committee, to make any emergent payments that may become necessary between the *Since Die* Meeting and the first council meeting in January 2022

Councilman Garruzzo offered the following comments on Patrolman Zambella. On December 14, 2021, Zachary Zambella will join the Brielle Police Department as a Probationary Patrolman. Zachary graduated from the Ocean County Police Academy in May 2021 and has been a Class II Officer with the Mantoloking Police Department. Zachary graduated from Brick Memorial High School. He obtained an Associate Degree in Science from Ocean County College then attended the University of Maine where he obtained a Bachelor of Arts in Biology in 2019. He currently resides in Brick Township.

Zachary is an Eagle Scout, an avid fisherman and a trained lifeguard. Zachary's training, experience and sense of community service will be an asset to the Brielle Police Department.

Vote: Councilmen Garruzzo, Gorham, Nolan, Shaak & Visceglia: all ayes. No nays. Passed.

Councilman Visceglia seconded by Councilman Gorham introduced Resolution 21-130 for Payment of Bills. Be It Resolved that the following bills be paid, and that the Mayor or President of Council be authorized to draw orders on the Chief Finance Officer for payment of the bills of December 13th, 2021, as reviewed by the Finance Committee and as listed on the Resolution and the Computer Bill List amended thereto. Vote: Councilmen Garruzzo, Gorham, Nolan, Shaak & Visceglia; all ayes. No Nays. Passed.

Mayor Nicol then read the annual Christmas Resolutions.

Whereas, The Borough of Brielle has been formed in accordance with applicable statutes, and
Whereas, Chapter VII of the code of the Borough of Brielle entitled “traffic” is silent on the subject of sleighs and reindeer, and

Whereas, The necessities of the Holiday season demand clarification of this deficiency.

Now therefore be it resolved that sleighs and reindeer shall be permitted to land on rooftops in the Borough of Brielle during the period December 24th through December 25th (inclusive), and

Be it further resolved that no parking citations shall be issued to operators of the aforementioned vehicles provided that they fit the following description: “Little”, “Old” “Lively” & “Quick” & can produce valid identification that their name is “Saint Nick”.

Whereas, the Borough of Brielle has been formed in accordance with applicable statutes, and

Whereas, the governing body of the Borough of Brielle seeks to ensure the well-being of all its residents, and

Whereas, it is in the best interests of the aforesaid Brielle residents, that there be a white Christmas.

Now therefore be it resolved that there shall be snow in the Borough of Brielle during the period December 24th through December 25th, 2021, and

Be it further resolved that the Borough Clerk shall forward a copy of this resolution to the appropriate "implementing" agencies.

Mayor Nicol then called for committee reports and recognized Councilman Nolan who advised that the Pickle Board Courts had been paved and were awaiting the installation of fencing to complete the project. The Christmas Tree Lighting had been a great success and could boast the largest crowd to date. Recreation was also conducting the annual Holiday House Decorating contest and application can be made on community pass.

Councilman Nolan noted that the library would be offering “Kids Dance Lesson” and “Adult Coloring & Conversation” on December 16th. The library was crafting guidelines for after-hour

use of the facility. Responses were still coming in for the annual fund drive and applicants for the Board of Trustees were under consideration. In other news, the Manasquan Bank had awarded the library a grant for the provision of a defibrillator.

Councilman Garruzzo had no report.

Councilman Shaak advised that leaf season was continuing, but he asked for the public's patience given the volume of leaves and the number of streets that had to be covered. Councilman Shaak added that brush season had ended, and brush would not be taken, nor would mixed piles of brush and leaves as the cost of their disposal was excessive.

Neither Councilman Gorham nor Visceglia having reports, the meeting was opened to the public Virginia Lofton, 607 South Street, inquired about Resolution "G" on the consent agenda. The Administrator advised that the Public Resource Committee consisted of Councilman Nolan, Gianforte and Shaak and the matter had not been previously discussed in public as it was pending litigation. As soon as the matter was resolved, the settlement could be made public.

There being no further comments, the public portion was closed on a motion by Councilman Shaak, seconded by Councilman Gorham.

The Administrator having already noted that no public comments on the agenda items had been received either by mail or email, the meeting was adjourned **Sine Die** at 6:20pm on a motion by Councilman Nolan, seconded by Councilman Gorham.

Approved: January 3rd, 2022

Carol Baran
Municipal Clerk

RESOLUTION OF THE BOROUGH OF BRIELLE

WHEREAS, the Governing Body of the Borough of Brielle has introduced and adopted a Salary Ordinance No. 108 that established Salary ranges for the various Officers & Employee of the Borough of Brielle to be effective January 1st, 2022, and

WHEREAS, the Salary Ordinance established a range for salaries, but the Local Fiscal Affairs Law requires that the actual compensation of each individual employee must be approved by the Governing Body.

NOW THEREFORE BE IT RESOLVED, that the following salaries shall constitute the base salaries

For the following employees:

Chief	\$ 188,637.00
Captain	\$ 183,017.00
Lieutenant	\$ 171,729.00
Sergeant	\$ 161,020.00
	\$ 160,510.00
	\$ 159,381.00
	\$ 159,381.00
	\$ 159,381.00
Patrolman	\$ 99,979.00
Patrolman	\$ 90,399.00
Patrolman	\$ 90,023.00
Patrolman	\$ 78,650.00
Patrolman	\$ 77,250.00
Patrolman	\$ 61,837.00
	\$ 58,337.00
	\$ 51,172.00
Probationary Patrolman	\$ 51,172.00
	\$ 51,149.00
	\$ 39,900.00
Police Administrative Assistant	\$ 64,203.00
Detective	\$ 600.00
Crime Prevention Officer	\$ 500.00
Borough Administrator	\$ 120,000.00*
Borough Clerk	\$ 74,750.00
Deputy Clerk	\$ 66,500.00
Chief Finance Officer	\$ 30,750.00
Tax Collector	\$ 80,600.00

Assessor of Taxes	\$ 29,058.00
Water Sewer Collector	\$ 39,200.00
Purchaser/Clerk Financial Services	\$ 4,000.00
Clerk Financial Services	\$ 12,500.00
Deputy Election Official	\$ 1,250.00
Board of Recreation Secretary	\$ 4,000.00
Director of Recreation	\$ 6,000.00
Clerk Financial Services	\$ 12,000.00
	\$ 8,000.00
Registrar	\$ 1,500.00
Deputy Registrar(s)	\$ 750.00
Representative to MRCC #1	\$ 2,500.00
Mayor	\$ 5,000.00
Councilmember	\$ 4,500.00
Municipal Judge	\$ 44,280.00
Mercantile Officer	\$ 2,000.00
Zoning Officer	\$ 20,000.00
Planning Board Secretary(s)	\$ 5,000.00
Water Utility Operator	\$ 17,000.00
Superintendent Public Works	\$ 107,800.00*
Recycling/Clean Communities Coordinator	\$ 2,500.00
Assistant Recycling Coordinator	\$ 1,200.00
Safety Coordinator	\$ 2,500.00
Assistant Safety Coordinator	\$ 1,000.00
Public Works Driver/Laborer	\$ 65,900.00
	\$ 56,500.00
	\$ 41,000.00
	\$ 38,500.00
	\$ 38,500.00
Recycling Driver/Laborer	\$ 79,300.00
	\$ 47,266.00
	\$ 46,000.00
Water Utility Working Foreman	\$ 77,100.00
Streets Working Foreman	\$ 86,600.00

* Subject to an Annual Contract to be signed by the Employee and Mayor and attested to by the Municipal Clerk for salaries in compliance with the foregoing Resolution.

TEMPORARY BUDGET
BOROUGH OF BRIELLE

Whereas, N.J.S. 40a:4-19 of the revised statutes of New Jersey provides that, when any contracts, commitments or payments are to be made prior to the adoption of the municipal budget, the governing body shall, by resolution, adopted prior to January 31st of the fiscal year, make appropriations for the period between the beginning of the fiscal year and the adoption of the budget, and

Whereas, the date of this resolution is prior to the first thirty-one days of January 2021, and

Whereas, one quarter (25%) of the total appropriations made in the 2020 municipal budget, excluding appropriations made for interest and debt redemption charges & capital improvement fund in said budget is the sum of \$2,892,083.15.

Now therefore be it resolved, that the following temporary appropriations (the aggregate amount of which does not exceed the amount shown in the preamble above), in the amount of \$2,670,080.00 be made and a certified copy of this resolution be transmitted to the chief finance officer for their records.

APPROPRIATIONS	AMOUNT
GENERAL GOVERNMENT	
ADMINISTRATIVE & EXECUTIVE	
SALARIES & WAGES	\$ 85,000.00
OTHER EXPENSES	\$ 16,500.00
EMERGENCY MANAGEMENT	
OTHER EXPENSES	\$ 750.00
ASSESSMENT OF TAXES	
SALARIES & WAGES	\$ 10,000.00
OTHER EXPENSES	\$ 2,500.00
COLLECTION OF TAXES	
SALARIES & WAGES	\$ 32,000.00
OTHER EXPENSES	\$ 3,000.00
LEGAL SERVICES	\$ 45,000.00

BOROUGH HISTORIAN	\$ 150.00
MUNICIPAL COURT SALARIES & WAGES	\$ 12,500.00
MUNICIPAL PROSECUTOR	\$ 6,500.00
ENGINEERING SERVICES	\$ 25,000.00
BUILDINGS & GROUNDS OTHER EXPENSES	\$ 30,000.00
PLANNING BOARD SALARIES & WAGES	\$ 2,500.00
OTHER EXPENSES	\$ 5,000.00
FINANCIAL SERVICES	\$ 22,000.00
SHADE TREE COMMISSION OTHER EXPENSES	\$ 2,500.00
ENVIRONMENTAL COMMISSION OTHER EXPENSES	\$ 500.00
MERCANTILE INSPECTION SALARIES & WAGES	\$ 1,000.00
OTHER EXPENSES	\$ 150.00
INSURANCE OTHER INSURANCE PREMIUMS	\$175,000.00
WORKMANS COMPENSATION GROUP INSURANCE	\$235,000.00
	PUBLIC SAFETY
FIRE COMPANY OTHER EXPENSES	\$ 11,250.00
POLICE SALARIES & WAGES	\$595,500.00
OTHER EXPENSES	\$ 35,000.00
VECHICLE PURCHASE/LEASE	\$ 30,000.00
SICK TIME PURCHASE OPTION	\$ 34,500.00
	STREETS & ROADS
SALARIES & WAGES	\$132,500.00

OTHER EXPENSES	\$ 25,000.00
STREET LIGHTING (SEE UTILITIES)	
VEHICLE MAINTENANCE	\$ 12,500.00

SANITATION

GARBAGE & TRASH REMOVAL	
CONTRACTUAL	\$ 80,000.00
OTHER TRASH EXPENSES	\$ 90,000.00
(INCLUDES RECYCLING OTHER)	

HEALTH & WELFARE

BOARD OF HEALTH	
SALARIES & WAGES	\$ 900.00
OTHER EXPENSES	\$ 100.00
HEALTH SERVICES CONTRACTUAL	\$ 18,000.00

BOARD OF RECREATION COMMISSIONERS	
SALARIES & WAGES	\$ 8,000.00
OTHER EXPENSES	\$ 8,750.00

MUNICIPAL LAND USE	\$ 6,500.00
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AID TO LIBRARY	\$ 45,000.00
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ZONING OFFICER	
SALARIES & WAGES	\$ 6,500.00

DOG REGULATION CONTRACTUAL	\$ 3,500.00
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CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENT FUND	\$ 5,000.00*
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STATUTORY EXPENDITURES

CONTRIBUTION TO SOCIAL SECURITY	\$100,000.00
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DEBT SERVICE

RECYCLING PROGRAM

RECYCLING	
SALARIES & WAGES	\$ 60,000.00
UTILITIES	\$ 80,000.00

APPROPRIATIONS

WATER UTILITY EXPENSES

OPERATING EXPENSES	
SALARIES & WAGES	\$ 75,000.00
OTHER EXPENSES	\$ 55,000.00
N.J.S.W.S.A.	\$ 52,000.00
SMRSA	\$149,000.00
SMRSA INFILTRATION/INFLOW REMEDIATION	\$ 30.00
SOUTH EAST MONMOTH M.U.A.	\$165,500.00
CAPITAL OUTLAY	\$ 5,000.00
GROUP INSURANCE	\$ 5,500.00
CONTRIBUTION TO SOCIAL SECURITY	\$ 7,500.00
DEBT SERVICE NJIT	\$280,500.00*

TOTAL	\$2,883,080.00
LESS EXCEPTIONS	\$285,500.00

TOTAL	\$2,597,580.00
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INTER-LOCAL AGREEMENTS

DISPATCH SERVICES	\$20,000.00
MANASQUAN MUNICIPAL COURT INTER-LOCAL	\$25,000.00
CONSTRUCTION CODE SERVICES	\$10,000.00
FIRE CODE ENFORCEMENT & INSPECTION	\$15,000.00
SEA GIRT/WATER UTILITY OPERATIONS	\$25,000.00
TOTAL	\$2,670,080.00

Resolution No.: 21-129-C
Date: December 13th, 2021

Resolution of the Borough of Brielle

Whereas, Zachary Zambella has demonstrated the ability and qualifications required to serve as a Probationary Police Officer,

Now Therefore Be It Resolved, that Zachary Zambella is appointed a Probationary Patrolman for the Borough of Brielle, effective as of December 1st, 2021.

Vote: Council Members Garruzzo, Gorham, Nolan, Shaak & Visceglia; all aye. No nays. Passed.
Absent: Councilman Gianforte

CERTIFICATION

I, Carol Baran do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Brielle at a meeting held on the 13th day of December 2021.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 14th day of December 2021.

SEAL

Carol Baran
Municipal Clerk

Resolution No.: 21-129-D
Date: December 13th, 2021

Drive Sober or Get Pulled Over Statewide Crackdown

WHEREAS, approximately one-third of all fatal traffic crashes in the United States involve impaired drivers; and

WHEREAS, impaired driving crashes killed 10,874 people in the United States in 2018; and

WHEREAS, impaired driving crashes cost the United States almost \$44 Billion a year; and

WHEREAS, during the past five years New Jersey's roadways experienced 36,049 crashes and 648 fatalities involving impaired drivers; and

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and

WHEREAS, the holiday season and the Christmas and New Year's Holiday in particular are traditionally a time of social gatherings which include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2021 Statewide Holiday Crackdown*; and

WHEREAS, the project will involve increased impaired driving enforcement from December 3rd, 2021 through January 1st, 2022; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadway;

THEREFORE, BE IT RESOLVED THAT, the Borough of Brielle declares its support for the *Drive sober Or Get Pulled Over 2021 Statewide Crackdown* from December 3rd, 2021, through January 1st, 2022 and pledges to increase awareness of the dangers of drinking and driving.

CERTIFICATION

I, Carol Baran do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Brielle at a meeting held on the 13th day of December 2021. In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 14th day of December 2021.

Carol Baran
Municipal Clerk

Resolution No.: 21-129-F
Date: December 13th, 2021

Authorizing Cancellation of Miscellaneous Charges and Outstanding Checks

WHEREAS, there exists miscellaneous debits and credits older than six months in the Borough's bank accounts, and

WHEREAS, cancellation of these miscellaneous debits and credits would provide for a more accurate and efficient means of maintaining the Borough's records, and

WHEREAS, the Borough's Chief Financial Officer recommends that these items be canceled from the Borough records.

NOW, THEREFORE, BE IT RESOLVED BY THE Borough Council of the Borough of Brielle that the Chief Financial Officer cancel any miscellaneous debits and credits older than six months from the Borough's bank accounts to Operations

CERTIFICATION

I, Carol Baran do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Brielle at a meeting held on the 13th day of December 2021.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 14th day of December 2021.

Carol Baran
Municipal Clerk